

CLASS SCHEDULE

2018-19 SESSION BEGINS ON WEDNESDAY, SEPTEMBER 5th

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| <p style="text-align: center;">MONDAY - Studio A</p> <p>5:00 - 6:00 Beginner Gymnastics 6:00 - 7:00 Intermediate Gymnastics 7:00 - 8:00 Advanced Gymnastics</p> <p style="text-align: center;">MONDAY - Studio B</p> <p>4:30 - 5:00 Beginner Ballet 5:00 - 5:30 Beginner Tap 5:30 - 6:00 Creative Movement 6:00 - 6:45 Pre-Ballet/Gymnastics 6:45 - 7:15 Tap II (3rd yr) / III (1st yr) 7:15 - 8:00 Ballet II (3rd yr) / III (1st yr) 8:00 - 8:30 Jazz II (3rd yr) / III (1st yr)</p> | <p style="text-align: center;">WEDNESDAY - Studio A</p> <p>4:30 - 5:00 Tap IV 5:00 - 5:45 Jazz IV 5:45 - 6:45 Ballet IV 6:45 - 7:45 Ballet V 7:45 - 8:30 Tap V 8:30 - 9:15 Jazz V</p> <p style="text-align: center;">WEDNESDAY - Studio B</p> <p>6:00 - 6:30 Creative Movement 6:30 - 7:00 Ballet I 7:00 - 7:30 Tap I</p> | <p style="text-align: center;">FRIDAY - Studio A</p> <p>5:00 - 5:30 Hip Hop (ages 6-8 yrs.) 5:30 - 6:15 Hip Hop (ages 9-12 yrs.) 6:15 - 7:00 Teen Hip Hop (ages 13-17) 7:00 - 7:45 Adult Hip Hop</p> <p style="text-align: center;">FRIDAY - Studio B</p> <p>6:00 - 7:00 Adult Tap</p> |
| <p style="text-align: center;">TUESDAY - Studio A</p> <p>4:30 - 5:00 Creative Movement 5:00 - 5:45 Pre-Ballet/Gymnastics 5:45 - 6:15 Beginner Ballet 6:15 - 6:45 Beginner Tap 6:45 - 7:30 Pre-Ballet/Gymnastics</p> <p style="text-align: center;">TUESDAY - Studio B</p> <p>4:45 - 5:30 Musical Theatre I (ages 7-9) 5:30 - 6:30 Musical Theatre II (10 yrs +) 6:30 - 7:00 Beginner Tap (ages 9 & up) 7:00 - 8:00 Beginner Ballet (ages 9 & up) 8:00 - 8:30 Beginner Jazz (ages 9 & up)</p> | <p style="text-align: center;">THURSDAY - Studio A</p> <p>5:00 - 5:30 Tap III (2nd & 3rd year) 5:30 - 6:30 Ballet III (2nd & 3rd year) 6:30 - 7:00 Jazz III (2nd & 3rd year) 7:00 - 8:00 Pointe I</p> <p style="text-align: center;">THURSDAY - Studio B</p> <p>4:45 - 5:15 Ballet I 5:15 - 5:45 Tap I 5:45 - 6:15 Tap II (1st & 2nd year) 6:15 - 6:45 Ballet II (1st & 2nd year) 6:45 - 7:15 Jazz II (1st & 2nd year)</p> | <p style="text-align: center;">SATURDAY - Studio A</p> <p style="text-align: center;">Private Lessons Private Events (Schedule your dance parties now!)</p> <p style="text-align: center;">SATURDAY - Studio B</p> <p>9:00 - 1:00 Scottish Highland</p> |

REGISTRATION FORM

To confirm enrollment, complete and return this form with the \$25.00 annual registration fee per family.

Student's Last Name: _____ **Parents Names:** _____
(Give last name also if different from students.)

Address: _____ **Zip Code:** _____

Home Phone: _____ **Alt. Phone:** _____ **Email Address:** _____

First Name

Student #1 _____ Birth Date: _____ Classes: _____

Student #2 _____ Birth Date: _____ Classes: _____

Student #3 _____ Birth Date: _____ Classes: _____

(for more students use additional forms.)

WAIVER OF LIABILITY

Any activity involving height and motion, strenuous muscle stretching and/or jumping, incurs the possibility of accidental injury. While it is our express intention at **The Dance Center** to provide for the safety of our students through professional and carefully planned instruction, it is expressly assured that **The Dance Center** shall not be held liable for any injury sustained while you or your child is under our instruction, supervision or control. I, the undersigned or the parent or guardian of the above student(s) hereby agrees to individually protect the possible future medical expenses incurred as a result of any injury sustained while training or performing at or for **The Dance Center**.

I agree that I have read and I thoroughly understand and agree with the studio rules and regulations as presented. This waiver of liability and agreement, having been read thoroughly and understood completely, is signed as to its content and intent.

Student's Signature (If over 18 yrs. old): _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

TUITION

| # OF HOURS OF CLASS / WEEK * | Monthly Payment | # OF HOURS OF CLASS / WEEK * | Monthly Payment | # OF HOURS OF CLASS / WEEK * | Monthly Payment |
|------------------------------|-----------------|------------------------------|-----------------|------------------------------|-----------------|
| ½ hr. | \$35.00 | 1 ¾ hrs. - 2 hrs. | \$85.00 | 5 - 5 ¾ hrs. | \$175.00 |
| ¾ hr. | \$45.00 | 2 ¼ - 2 ½ hrs. | \$95.00 | 6 - 6 ¾ hrs. | \$200.00 |
| 1 hr. | \$55.00 | 2 ¾ - 3 hrs. | \$105.00 | 7 - 7 ¾ hrs. | \$225.00 |
| 1 ¼ hrs. | \$65.00 | 3 ¼ - 3 ¾ hrs. | \$125.00 | 8 - 8 ¾ hrs. | \$250.00 |
| 1 ½ hrs. | \$75.00 | 4 - 4 ¾ hrs. | \$150.00 | 9 - 9 ¾ hrs. | \$275.00 |

* Tuition is calculated by the total # of hours of classes taken per week for each immediate family (immediate family = all students living in the same household)

TUITION PAYMENTS

Tuition payments are due the first of each month from September through May. Make all checks payable to **The Dance Center** and mail to: 5263 Madison Pike, Independence, KY 41051 (Payments may also be deposited in the tuition box located in each waiting room. There is also an after-hours mail slot located in the front office door of Studio A.) If paying in cash, place the cash in an envelope and write the student's name and class(es) on the outside of the envelope. It is your responsibility to get a receipt for your cash payment either from the office personnel or a teacher. **The Dance Center is now accepting credit cards in Studio "A" office only**. Tuition payments are sent directly to **The Dance Center** accounting office. To insure proper credit to your account, please write the students name on each check.

A \$10.00 late charge will be assessed on all tuition payments made after the 10-day grace period. A \$20.00 late charge & the child's suspension from class will be assessed on all tuition payments that are 30 days past due.

There is a \$35.00 service charge on all returned checks. Once a check on an account has been returned for insufficient funds, all subsequent payments must be submitted in cash, money order or credit card.

For every new student you send to **The Dance Center** who enrolls in at least 1 class, you will receive a \$10.00 credit on one month's tuition. **NOTE:** The new student must remain in class & pay tuition for a minimum of 3 months. Please fill out a coupon below and submit it with your tuition payment to receive your credit. (Your account will be credited after the 3rd month.)

| BRING A FRIEND COUPON* | BRING A FRIEND COUPON* | BRING A FRIEND COUPON* |
|-----------------------------------|-----------------------------------|-----------------------------------|
| Friends Name: | Friends Name: | Friends Name: |
| Sent By: | Sent By: | Sent By: |
| Worth \$10.00 Off 1 Month Tuition | Worth \$10.00 Off 1 Month Tuition | Worth \$10.00 Off 1 Month Tuition |

* No cash value

CLASS DESCRIPTIONS

| | | |
|--|---|--|
| <p style="text-align: center;">BALLET</p> <p>Ballet is the technical basis for all dance and is where students learn to be flowing and graceful. Ballet is introduced to students in the Pre-Ballet class at age four. French terminology is taught in all classes as well as musical timing and choreography. The degree of difficulty increases as students move up each level.</p> | <p style="text-align: center;">TAP</p> <p>Tap classes are especially beneficial for achieving good rhythm and musical timing skills, which is important in all phases of dance. Each class offers tap technique exercises and practice routines which progress in difficulty with each level. It is a requisite that Tap students also have concurrent enrollment in a Ballet class.</p> | <p style="text-align: center;">MUSICAL THEATER</p> <p>Classes will be offered at two levels. Students from ages 7 – 9 may enroll in Level I class. Students age 10 and up should enroll in Level II class. An experienced voice coach will instruct the students in song, while a dance instructor will teach various levels of theatrical choreography to Broadway musical selections.</p> |
| <p style="text-align: center;">JAZZ</p> <p>Jazz incorporates the student's ballet training with spirited movements and contemporary music, promoting the development of spotting and pointing skills as well as improving center control. Jazz students must be enrolled in a Ballet class.</p> | <p style="text-align: center;">HIP HOP</p> <p>Hip Hop is the newest contemporary dance craze incorporating jazz, street dance and a style called funk. Students need no former dance training to take this class. NOTE: Serious dance students should not take Hip Hop in place of Jazz.</p> | <p style="text-align: center;">GYMNASTICS</p> <p>Gymnastics class teaches students to achieve maximum strength & flexibility. Class is devoted to tumbling & intricate flexing skills, which start with the basics at Beginner & progresses in difficulty at each level.</p> |
| <p style="text-align: center;">CREATIVE MOVEMENT</p> <p>This is a fun class for ages 2 and 3 in which basic gymnastic, tumbling, song & dance games & other Techniques are used to develop confidence & motor skills. A parent should accompany children to their class.</p> | <p style="text-align: center;">POINTE</p> <p>For students at least 12 years of age, having adequate technical/core strength & enrolled in level IV or higher Ballet class. Students will work on increasing strength, achieving proper stance & the correct mechanics of Pointe.</p> | <p style="text-align: center;">SCOTTISH HIGHLAND</p> <p>A certified highland instructor will teach combinations of intricate foot work patterns, movement, music and costume performed to Scottish tunes on the bagpipes.</p> |
| <p style="text-align: center;">PRE-BALLET/GYMNASTICS</p> <p>This class is for students 4 years of age (a.) planning on continuing either dance or gymnastics training. (b.) wanting to improve their coordination & self-confidence. Part of the class introduces students to basic ballet movements to help develop coordination and balance. The class also introduces basic tumbling routines to help increase motor skills & self-confidence.</p> | <p style="text-align: center;">ADULT TAP</p> <p>If you like to dance, have fun & create beauty while wearing comfortable clothes, this class is for you. The Tap class includes dance that's challenging yet appropriate for the adult novice dancer. The class will also improve your mobility, coordination & self-confidence. Join us for the fun & fitness!</p> | <p style="text-align: center;">PRAISEMOVES</p> <p>A Christ-centered alternative to Yoga. This class will help improve flexibility & strengthen your muscles while enhancing your ability to perform daily tasks. We will increase our overall sense of health and well-being while renewing our mind through the word of God.</p> |

PAYMENT COUPONS

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| PAYMENT DUE: SEPTEMBER 5th | COSTUME FEE <u>ONLY</u> DUE: DEC. 1st | PAYMENT DUE: MARCH 1st |
| Student(s) Name: | Student(s) Name: | Student(s) Name: |
| Amount Paid \$ | Amount Paid \$ | Amount Paid \$ |
| Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK |
| PAYMENT DUE: OCTOBER 1st | PAYMENT DUE: JANUARY 3rd | PAYMENT DUE: APRIL 1st |
| Student(s) Name: | Student(s) Name: | Student(s) Name: |
| Amount Paid \$ | Amount Paid \$ | Amount Paid \$ |
| Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK |
| PAYMENT DUE: NOVEMBER 1st | PAYMENT DUE: FEBRUARY 1st | LAST PAYMENT DUE: APRIL 29th <small>(All fees on account must be paid before purchasing recital tickets.)</small> |
| Student(s) Name: | Student(s) Name: | Student(s) Name: |
| Amount Paid \$ | Amount Paid \$ | Amount Paid \$ |
| Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK | Type of Payment: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK |

Please fill out and submit a coupon with each payment

2018-2019 TUITION

| # OF HOURS OF CLASS / WEEK † | Monthly Payment | # OF HOURS OF CLASS / WEEK † | Monthly Payment | # OF HOURS OF CLASS / WEEK † | Monthly Payment |
|------------------------------|-----------------|------------------------------|-----------------|------------------------------|-----------------|
| ½ hr. | \$35.00 | 1 ¾ hrs. - 2 hrs. | \$85.00 | 5 - 5 ¾ hrs. | \$175.00 |
| ¾ hr. | \$45.00 | 2 ¼ - 2 ½ hrs. | \$95.00 | 6 - 6 ¾ hrs. | \$200.00 |
| 1 hr. | \$55.00 | 2 ¾ - 3 hrs. | \$105.00 | 7 - 7 ¾ hrs. | \$225.00 |
| 1 ¼ hrs. | \$65.00 | 3 ¼ - 3 ¾ hrs. | \$125.00 | 8 - 8 ¾ hrs. | \$250.00 |
| 1 ½ hrs. | \$75.00 | 4 - 4 ¾ hrs. | \$150.00 | 9 - 9 ¾ hrs. | \$275.00 |

† Tuition is calculated by the total # of hours of classes taken per week for each immediate family (immediate family = all students living in the same household)

IMPORTANT STUDIO RULES & REGULATIONS: (Required to read before signing Registration form)

- **Tuition** is due the first of each month, regardless of absence. Payments may be deposited in the “Tuition box” in each studio or mailed directly to the studio at 5263 Madison Pk., Independence, KY 41051. Tuition is based on a 34 week schedule and broken down into 8 equal payments generally due the first of each month from September through November and January through May. The tuition remains the same regardless of how many lessons are in the month. Most months have four lessons, some have five and others have two or three due to holidays. Technical and dress rehearsals in May/June are counted as two classes. Students **may not** skip a payment for the month because they did not attend class. No tuition is due in December for those students enrolled in class(es) at the start of the session. December tuition is due for those students that started late, unless payment had been previously made from the beginning of the session. Tuition paid after the 10 day grace period will be subject to a \$10.00 late fee. Tuition received after the 30th of the month will be subject to a \$20.00 late fee and suspension of the student until tuition and service charges are paid in full. Payment for the recital costumes must be made by December 10th. Tuition and Costume payments are non-refundable and non-transferable.
- **Returned checks** will be charged a \$35 bank service fee. If a check has been returned to **The Dance Center** for insufficient funds, all subsequent payments must be made in cash, money order or credit card only (**NO EXCEPTIONS**).
- **Attendance** is taken at every class. Good attendance is imperative, as absence and tardiness can hold back an entire class. The studio cannot jeopardize its responsibility to the rest of the class for one student. Please make every effort to have your child attend each class. By signing the registration form, you are making a commitment to the studio that your child will attend class regularly. If your child is unable to attend a class, please call the studio to let them know.
- **Waiting list:** We often have children on the waiting list for classes. If your child is dropping a class, please call the Studio as soon as possible, so others may have the opportunity to take the class. **Tuition is due for an enrolled student until the Studio Office has been notified that the student has dropped from the class.**
- **Shoes & Dance Apparel:** Shoes and other dance apparel are available for purchase at the studio. We encourage our students to purchase their dance shoes from us, to ensure proper fit and uniformity within each class. We are proud that our shoe & apparel costs are lower than many local dance retailers. Please contact the office for current prices.



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| <p>THE DANCE CENTER payment coupon</p> | <p>THE DANCE CENTER payment coupon</p> | <p>THE DANCE CENTER payment coupon</p> |
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IMPORTANT STUDIO RULES & REGULATIONS: (cont.)

- **The Studio** reserves the right to cancel classes for holidays, bad weather or other emergencies.
- **The Dance Center** has a very diverse and talented group of dance instructors. Although your child(ren) may be very comfortable with their instructor, it may be beneficial for them to experience instruction from a different teacher. Each instructor delivers a unique approach and specific strengths for the overall athletic and artistic growth of your child(ren). If your child(ren) plans to continue with dance lessons long term, our methods will allow them to reach their full potential as dancers and ease the transition to advanced training.
- **Costume/Recital Fee:** As part of the complete dance education, all students are required to participate in our annual Recital in June. All students are required to purchase a costume that will be supplied through the studio. The Costume Fee varies per class. To minimize your cost, each family is encouraged to participate in the annual Fundraiser. 40% of the money your child raises is deducted from their own costume cost. The Costume Fee includes the costume, all accessories needed for the costume, and one pair of tights to be worn during Pictures, Dress Rehearsal and Recital only. Any shoes and/or undergarments (i.e. nude leotards) will be an additional cost and the responsibility of the dancer. Costume Fees are due **NO LATER** than December 10th. You may make payments towards the Costume Fee at any time prior to December 10th. Costume balances that are unpaid after December 10th accrue a \$15 late fee. If payment is not received by December 16th, the costume will not be ordered for that student unless payment and additional late fees are paid.

STUDIO RULES

- ◆ No gum, candy, drinks (except water), cell phones, tablets or MP3 players are allowed in class at any time.
- ◆ No jewelry in class except small earrings.
- ◆ Please arrive on time for class. Students with Pointe shoes should arrive 15 minutes early to allow time to put on shoes and warm up. Much class time is wasted putting on shoes.
- ◆ Students may talk before and after class but not during class. Disrespect toward the teacher or other students will not be tolerated and a time out or dismissal from class will result. No refunds will be given to students who are dismissed from class for disciplinary reasons.
- ◆ Parents or other visitors are not allowed in the classroom (except for C.M.) unless it is a designated in-class observation day.
- ◆ Unattended students or siblings who are dropped off early or are waiting between classes that cause unnecessary messes or are behaving disruptively will be sent home.
- ◆ All students & parents are asked to clean up after themselves & not leave items for the staff to clean up after class.

UNATTENDED STUDENTS

Please be aware that we take extra precautions with security and the well-being of your child(ren) while at the studio. Please caution your child(ren) about waiting inside or on the porch and away from the parking lot if they are awaiting your arrival. If your child is 7 or younger, they will be asked to remain inside the studio to wait for the parent's arrival. Pre-school students will be asked to remain in the classroom until the parents pick them up. Parents, if you know you will be late to pick-up your child, please advise the child's instructor or call the studio. Please remember the teachers have other classes to teach.